

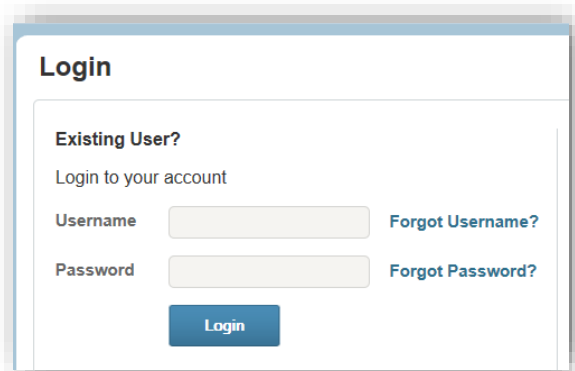
Account Balance and Activity

Infinisource provides all Flexible Spending Account (FSA) and Health Reimbursement Arrangement (HRA) participants with an online portal that provides anytime access to view and manage account information. One of the many features available is the capability to review your account.

Account Balance

To view your balance, follow these steps:

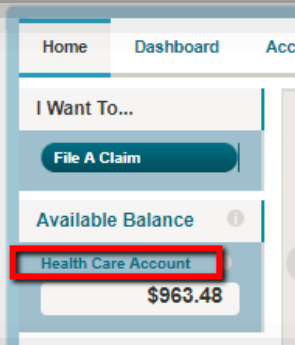
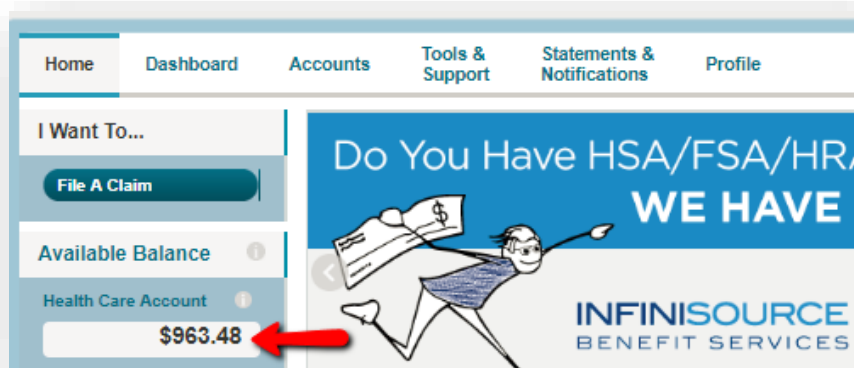
1. Navigate to the [Infinisource login page](#).
2. Enter your Username and Password. First time users will login using lower case first initial, last name and last four digits of your Social Security Number as both Username and Password.



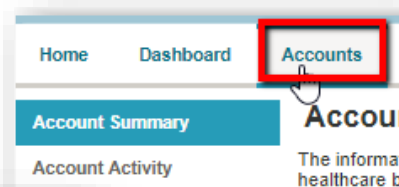
3. On the **Home Page**, under **Available Balance** is the available amount for your account.

To review an Account Summary of your account(s) that includes current account balance(s), click on **Available Balance** or click **Accounts** on the top menu, it will take you directly to the **Account Summary**.

Click on the account to review more details.



OR



Year	Estimated Per Pay Period Deduction
PY 2016	\$48.15
2015	\$96.15
PY 2013	\$57.69
PY 2012	\$288.46
SPY 2012	\$182.50

Account Balance and Activity

The Account Summary page provides you with balance details and election details. This page displays all plan years you have been enrolled in by plan year name. If no plans are available the system will display the message “No accounts available”. Past plan years are collapsed, but can be expanded to see the details. Only active plans are automatically expanded, with the option to collapse.

PY 2018			Estimated Per Pay Period Deduction: \$142.31 ▲			
Account	Eligible Amount	Submitted Claims	Paid	Pending	Denied	Available Balance
Health Care Account	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
FSA Dependent Care	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$173.07
Health Reimbursement	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Parking	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207.72
Transit	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207.72

PY 2017			Estimated Per Pay Period Deduction: \$314.53 ▼			
Account	Eligible Amount	Submitted Claims	Paid	Pending	Denied	Available Balance
Transit	Yours					

Your Election Summary Details are viewable for each plan year listed on your Account Summary page. Election summary details for a plan will display prior to initialization. However, balances will not display until when the plan year begins.

Home Accounts Profile Statements & Notifications Tools & Support Dashboard I Want to... ▼

Account Summary

Account Activity

Investments

Claims

Payments

HSA Contributions By Tax Year

HSA Plan Year Totals

Accounts / Account Summary

The information displayed on the Account Summary page will vary depending upon your specific healthcare benefits.

Health Savings Account

Available Cash Balance	Investment Balance	Total Available Balance
\$0.00	\$0.00 <small>* Current as of 2/25/2015</small>	\$0.00

2015 Plan Year Total Payroll Deductions: \$326.92 ▲

Account	Eligible Amount	Submitted Claims	Paid	Pending	Denied	Available Balance
Flex Spending Account	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00

Election Details

Effective: 1/1/2015
 My Annual Election: \$1,500.00
 Company Contribution to-date: \$0.00

My Contributions to Date: \$230.76
 Estimated Payroll Deductions: \$57.69
 Plan Year Balance: \$1,500.00

Dependent Care FSA	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$769.24
HSA15	-	-	-	-	-	\$0.00
Individual Premium	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00

Expanded view display.

Home ACCOUNTS Profile Statements & Notifications Tools & Support Dashboard I Want to... ▼

Account Summary

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Accounts / Account Summary

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Health Savings Account

Available Cash Balance	Investment Balance	Total Available Balance
\$3,377.00	\$0.00 <small>* Current as of 2/25/2015</small>	\$3,377.00

2016 Plan Year Total Payroll Deductions: \$48.08 ▲

Account	Eligible Amount	Submitted Claims	Paid	Pending	Denied	Available Balance
Flex Spending	Your balances will be available when the plan year begins.					

Election Details

Effective: 1/1/2016
 My Annual Election: \$2,500.00
 Company Contribution to-date: \$0.00

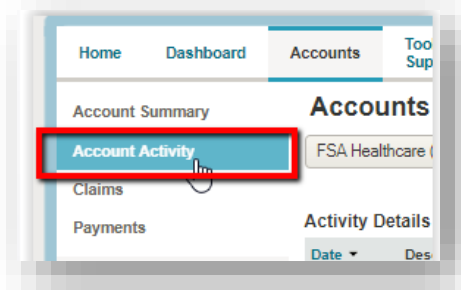
Estimated Payroll Deductions: \$48.08
 Plan Year Balance: \$2,500.00

HRA
 Your balances will be available when the plan year begins.

Future election details.

Account Balance and Activity

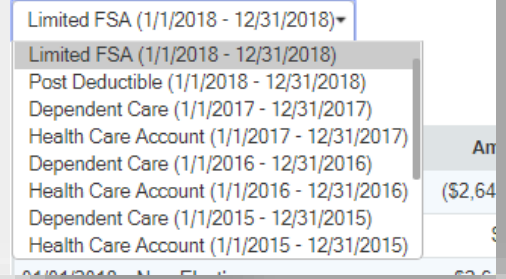
Account Activity



This page will provide you with your transaction summaries including pending and processed transactions.

First, chose the Account you want to view from the drop down

Accounts / Account Activity

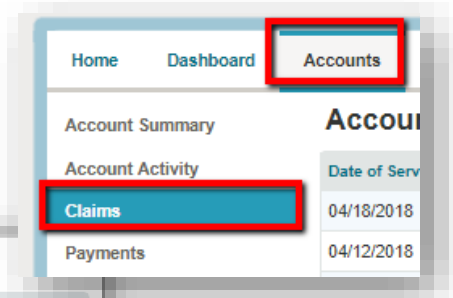


When you click on an activity, it will open up the details of the claim.

6/26/2014	Denied Claim	\$30.00	\$2,458.99
6/26/2014	Denied Claim	\$30.00	\$2,428.99
6/24/2014	Claim Submission	(\$30.00)	\$2,398.99
6/24/2014	Claim Submission	(\$30.00)	\$2,428.99
6/20/2014	Payroll Deduction	\$96.15	--

Claims

The Claims page provides you with a complete view of all your claims from all account(s) on one page. The page displays your account, claim status, receipt status, claim summary level and details of your claim.



Accounts / Claims

Date of Service	Account	Merchant/Provider	Claim Status	Amount
06/15/2014	FSA Healthcare	-	Denied	\$30.00 !
06/15/2014	FSA Healthcare	-	Denied	\$30.00
01/01/2014	FSA Healthcare	-	Paid to Provider	\$30.00
01/01/2014	FSA Healthcare	-	Paid	\$10.00
01/01/2014	FSA Healthcare	-	Paid	\$0.01
01/01/2014	FSA Healthcare	-	Paid	\$1.00

Click on any claim to view details.

Account Balance and Activity

Detail view of a claim

Accounts / Claims				
Date of Service	Account	Merchant/Provider	Claim Status	Amount
12/01/2017	Dependent Care	Springbridge International School	Paid	\$279.00
11/01/2017	Dependent Care	Springbridge International School	Paid	\$279.00

Claim Details	Claim Number: 2B3305171103M0000101	Date(s) of Service: 11/01/2017 - 11/30/2017
	Recipient: Jady Lee	Paid: \$279.00
	Payee: Jeff Lee	
	Source: Mobile	
	Receipt Status: Received	

[View Receipt\(s\)](#) [View Confirmation](#)

Profile Statements & Notifications Tools & Support Dashboard

Accounts / Claims

Date of Service	Account	Merchant/Provider	Claim Status	Amount
03/01/2015	Flex Spending	-	Hold	\$230.69
02/28/2015	HRA	Dr Smith	Pending Receipt	\$20.00 !
02/15/2015	Flex Spending	-	Denied	\$16.25 !

Claim Details	Claim Number: just2150305C0000101	Date(s) of Service: 02/15/2015
	Recipient: Tracey Zima	Denied: \$16.25
	Payee: Tracey Zima	
	Source: Administrator	
	Receipt Status: New Needed	

[Upload Receipt\(s\)](#) [View Confirmation](#)

06/04/2014	Flex Spending	Stillwater Medical Group	Paid	\$25.00
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Sort claims by Dynamic Filter Options:

Receipt Status	Date	Account
All Receipt Statuses	10/03/2013	Medical Flex
! Needed	10/01/2013	Medical Flex
Required	09/23/2013	Medical Flex
Overdue	09/21/2013	Medical Flex
New Needed	08/03/2013	Medical Flex
Not Needed	08/03/2013	Medical Flex
Received	08/03/2013	Medical Flex
Uploaded	08/03/2013	Medical Flex
Less Options ^		

Note: Click on the "Receipts Needed" link from the Message Center on your Home Page displays the Claims page and filters by Needed Receipt Status claims.

You can see when a receipt is needed from this page and click on the link to upload and view receipts.

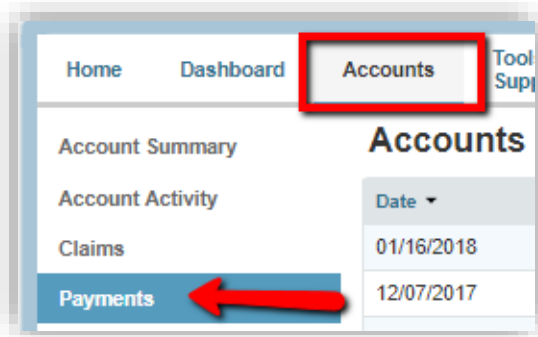
01/01/2014	FSA Healthcare	-	Paid to Provider	\$30.00
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Claim Details	Claim Number: ABC123140307C0000101	Date(s) of Service: 01/01/2014
	Recipient: -	Paid: \$30.00
	Payee: Sample	
	Provider Account Number: 4A3377	
	Address: 123 Sample Sample, ID 49000	
	Source: Administrator	
	Receipt Status: Received	

[Upload Receipt\(s\)](#) [View Confirmation](#)

Account Balance and Activity

Payments



The Payments page provides you with a complete view of all payment details on one page. This page will display when a payment when:

- Claims are posted for reimbursements
- Debit Card transactions are settled
- There are refunds from a Debit Card transaction

If there is no payment the message will display as "There are no records to display".

Accounts / Payments				
Date ▼	Number	Method	Status	Amount
01/16/2018	0000003662	Check	Reissue	\$75.00
12/07/2017	0000003523	Check	Void	\$75.00

Accounts / Payments				
Date ▼	Number	Method	Status	Amount
01/16/2018	0000003662	Check	Reissue	\$75.00
Payment Details Account: FSA Healthcare Date of Service: 12/01/2015 Recipient: John Doe Claim Amount: \$75.00 Merchant/Provider: Payment Amount: \$75.00 Type: Claim Reimbursement Total Payment Amount: \$75.00				

To view details, click on the Payment link item.

You can filter your information on this page by method, status or date.

Remember, you can now **go mobile** by using your smart phone to access:

- FSA Account balances
- Submit claims for reimbursement
- Send receipts using a mobile device's camera
- Configure alerts via text message

Easily check information now using an iPhone, iPod Touch, iPad or Android-powered device.

Payments Reset All

Method

- All Methods
- Check
- Direct Deposit

Status

- All Statuses
- Paid
- Paid to Provider

Date

- All Dates
- 2014
- 2013
- More Options ▼

Dynamic filter options.